



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1. Name of the Institution

GOVT. COLLEGE MALPURA (TONK)

- Name of the Head of the institution **DR.VINOD KUMAR SHARMA**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01437226031**
- Mobile No: **9413963410**
- Registered e-mail **principal.gcmalpura@gmail.com**
- Alternate e-mail **drvinodsharma01@gmail.com**
- Address **Ajmer Road Malpura (Tonk)**
- City/Town **Malpura**
- State/UT **Rajasthan**
- Pin Code **304502**

2. Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **MDS UNIVERSITY, AJMER**
- Name of the IQAC Coordinator **DR.SUSHIL KUMAR AGARWAL**
- Phone No. **01437226031**
- Alternate phone No. **01437226031**
- Mobile **9828121319**
- IQAC e-mail address **principal.gcmalpura@gmail.com**
- Alternate e-mail address **skaggarwal.govtcollege@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://hte.rajasthan.gov.in/dept/dc e/maharshi dayanand saraswati universit y ajmer/govt. college malpura/uploads/d oc/AQAR%20Sumbi tted%20Report%20Final>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://hte.rajasthan.gov.in/college/gcmalpura>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2016	05/11/2016	04/11/2021

6.Date of Establishment of IQAC

11/07/2014

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
-	-	-	-	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 2

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Series of pre-admission counselling program 2. Stuent's feedback was taken 3. Parents were personally called and were informed about their wards progress

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Curricular and cocurricular target fixed To upgrade the ICT and elearning	Curriculum completed

13.Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVT. COLLEGE MALPURA (TONK)
• Name of the Head of the institution	DR.VINOD KUMAR SHARMA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01437226031
• Mobile No:	9413963410
• Registered e-mail	principal.gcmalpura@gmail.com
• Alternate e-mail	drvinodsharma01@gmail.com
• Address	Ajmer Road Malpura (Tonk)
• City/Town	Malpura
• State/UT	Rajasthan
• Pin Code	304502
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	MDS UNIVERSITY, AJMER
• Name of the IQAC Coordinator	DR.SUSHIL KUMAR AGARWAL
• Phone No.	01437226031

• Alternate phone No.	01437226031				
• Mobile	9828121319				
• IQAC e-mail address	principal.gcmalpura@gmail.com				
• Alternate e-mail address	skaggarwal.govtcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://hte.rajasthan.gov.in/department/dc/maharshi_dayanand_saraswati_university_ajmer/govt_college_malpura/uploads/document/AQAR%20Submitted%20Report%20Final				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hte.rajasthan.gov.in/college/gcmalpura				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2016	05/11/2016	04/11/2021
6.Date of Establishment of IQAC			11/07/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
-	-	-	-	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Series of pre-admission counselling program 2. Students feedback was taken 3. Parents were personally called and were informed about their wards progress		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Curricular and cocurricular target fixed To upgrade the ICT and elearning	Curriculum completed	
13. Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14. Whether institutional data submitted to AISHE		
Year	Date of Submission	
2022-23	14/03/2024	

15.Multidisciplinary / interdisciplinary
16.Academic bank of credits (ABC):
ABC ID of all students of the college has been finalised
17.Skill development:
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
20.Distance education/online education:

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	10
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1582
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	339

File Description	Documents
Data Template	View File
2.3	421
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	16
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	14
Total number of Classrooms and Seminar halls	
4.2	468.88889
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Malpura is affiliated to the Maharishi Dayanand Saraswati University, Ajmer as per the UGC guidelines. The college runs B.A. and B.Sc programme thus providing students with the option of choosing courses as per their interests. In addition to this, the college also offers M.A. in Geography Course to the students. The college uses the curriculum provided by the UGC and followed by MDS University, Ajmer. The schedule and duration of all programmes are based on the University guidelines. The relevant issues of utmost concern like human values, gender sensitization, environment and sustainability, culture and language are integrated in undergraduate classes. Monthly assessments of students are undertaken. Smart room is established where teachers of each department take classes so that the students can understand the topic easily. The college has ICT enabled classroom, ECO Club and internal complaints committee to instill a climate of security and equality on campus. Regular feedback from the students, alumni and faculty also ensure appropriate action towards addressing any gap in students' progress and overall college development. Faculty members are encouraged and supported to attend National/International seminars, conferences, orientations and refresher courses, workshops etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar prepared by the Commissionerate College Education, Rajasthan at the beginning of academic session specifies the number of working days, the date of commencement and end of the academic session, co-curricular and extracurricular activities, scholarship calendar, and number of working days, holidays and vacations. Teaching plan is framed in accordance to the availability of number of working days in each session based on proposed academic calendar and then for undergraduate Courses a centralized time table is prepared. The college is affiliated to the University and the students are only assessed during the annual examination conducted by the affiliating University which conducts the Examination of all classes. The institution thus does

not have any direct process of continuous internal evaluation but the college has its own modul for the same and implements evaluation procedures during the course of academic session to evaluate the learning capacities of its students at various levels: In all the subjects where practical exams are part of the curriculum, it is mandatory to submit a practical record which is evaluated and marks are added during final consolidation of results. Project report is also compulsory in some of the subjects and is considered for assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The compulsory papers on Environmental Studies at the UG Part 2 level are the significant initiatives that address and integrate

Environment and Sustainability, Human Values and Professional Ethics in the curriculum. Different elective papers at UG level in the curriculum also integrate cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics such as Human Rights and Duties, Cultural Geography, Environmental Physics, Spirituality and all streams have been designed with the objective of integrating environmental concerns and sensitizing students towards environmental and sustainability issues. Environment Day is also celebrated every year, and regular cleanliness drives are conducted. Students and Staff make efforts for eco-friendly campus and exemplary move in this direction.

A good number of papers in Graduation across all streams address human values, gender concerns and professional ethics in some way or the other. The activities include the celebration of Human Rights Day, blood donation camps, health check-up camps, etc. Guest lectures by experts, spiritual gurus and luminaries are initiatives towards inculcating social, moral and ethical values in the students. The learners are taught basic computer knowledge and are equipped with the best of employability skills.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

628

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

528

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college is affiliated to M.D.S University and the students are only assessed during the annual examination conducted by the affiliating university. But the college makes various efforts to assess the learning levels of students starting soon after the admission process. The mentors start the process of identification of the students' learning levels, interests, articulation abilities and prospects through interactions in class and laboratories, departmental seminars. Feedback is also collected from related subject teachers. This feedback helps in categorization as advanced learners and slow learners. It is also mandatory for students of first year undergraduate program to enroll in one of the extension activities viz NSS, Ranger/Rover, Women Cell etc. After the completion of the admission process, the ball starts rolling and certain steps are carried out to enhance skills for both types of learners. Some of the measures taken for the slow learners are : Modifying teaching strategies as per needs
-Group study supervised by the teacher
-Personal counseling
-Parent interaction
-Assignments and study notes provided by teachers.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1582	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teacher assess the academic proficiency of students based on their performance in classroom discussions and test/assignments for vibrant academic result. Teachers of this institute adopt different measures like slow learners and advanced learners are identified. The college also has an effective mentor-mentee system for counseling, blended teaching learning method that employ both ICT and tradition classroom practices make learning more effective. Since most of the students come from rural backgrounds, the faculty tries to facilitate learning at the level of content and comprehension. This develops a cordial relationship between teaching faculties and learners. This is justified by the excellent academic results with 96% success rate.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College has one ICT enabled/Smart Classroom and one ICT enabled laboratory. The science laboratories, Geography and Computer laboratory instruments and equipments meet the current requirements of under graduate teaching and learning process. The College campus is also Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers	
108	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
Government College, Malpura is an affiliated college of the MDS University Ajmer and is guided by the regulations formulated at University level in all the matters pertaining to syllabi, examination and evaluation.	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
Government College Malpura is affilited to MDS University, Ajmer and is bound to follow the assessment process as prescribed by the university. There is no provision of internal assessment in the university syllabi and final examination is conducted by the university itself. University gets all the answer sheetschecked and marks are awarded at its own level.	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.6 - Student Performance and Learning Outcomes	
2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.	

The College is committed to quality education and it makes all efforts to deliver the best of education to its learners. The college has 10 departments in all, 5 in humanities and social sciences, 5 in science . The UG programmes are B.A, and B.Sc.,The College is affiliated to MDS University, Ajmer and it follows the curriculum prepared by it. There is a help desk in the college where faculty members of all streams are available even during the summer vacations. The students seeking admission in the first year seek advice from teachers and discuss with teachers .This helps them in selecting electives and extension activities offered by the institution. The students are given detailed suggestions by the help desk with regard to their selection of a course and its benefits. It gives the students a clear vision to plan their future actions on the basis of the course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Government College Malpura offers courses in Sciences and Humanities. Over the duration of their programmes students acquire knowledge, skills and abilities that enable them to build a future for themselves while also contributing positively to society and the country at large. Results declared by the University at the end of year are thoroughly analysed in academic audits of departments and Staff Council meetings. Department faculty meets students whose performance is below par and assesses reasons for poor performance. Appropriate remedial measures are suggested. Star performers are felicitated on the Annual Day in different categories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**417**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

https://hte.rajasthan.gov.in/dept/dce/maharshi_dayanand_saraswati_university_ajmer/govt._college_malpura/uploads/doc/New%20Doc%2004-13-2024%2013.04.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****Nil**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non

government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

This College organizes various creative activities to gratify social responsibilities like plantation, which is utmost in a deserted area, saplings were planted within the Campus and in adjoining areas. Cleanliness drives: Practicing on "Swachh Bharat" concept, the college organized several camps in which students voluntarily clean the college campus and nearby slum areas. The College organizes regular camps on 'Yoga and Meditation' which helps the students to attain a deeper state of relaxation and create 'Mental Discipline'. Blood donation camps: Blood donation is a life-saving endeavor and a sign of humanity that unites people irrespective of caste, creed, and religion. The College volunteers actively participate in almost every academic session and students donate blood, as a religious gesture toward society. Social Issues of concern: Camps on different social issues are organized from time to time on topics like "Saving the girl child", awareness towards 'AIDS' and other transmissible diseases like Covid, T.B., and Hepatitis, and the importance of various vaccination programmes. Various competitions related to this viz. Rangoli, slogans, posters, etc. are also held to percolate the

message related to the concerned issue in Society. Voter awareness. The college organizes seminars covering various topics "Right to Vote, Voter Awareness, Social justice Scheme, are held regularly to aware the youth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is constantly extending and expanding its resources in terms of construction. Government college Malpura creates a conducive physical ambience through provisions of facilities for quality teaching. There are 10 classrooms equipped with black boards, college has one ICT enabled/Smart Classroom and one ICT enabled laboratory. The science laboratories, geography and computer laboratory instruments and equipments to meet the current requirements of under graduate teaching and learning process. The college campus Wi-Fi enabled. The college has facilities like administrative block, Establishment section and Academic section. College has a rich library with text book and reference book. Basic requirement like clean and hygienic drinking water, clean toilets with sufficient water supply. Separate toilets for male and female. There are facilities like sanitary napkins and other first Aid is also provided to students. There is a play ground where students practice various sports. The college is located in the Rajasthan which gives a deserted look, but efforts are made to develop greenery by planting trees and lawns have been initiated and accomplished. There is a teacher council for smooth functioning of the college. For maintaining the Infrastructure of the institutions, the teacher council has constituted different committees which look after the overall development of the college focusing on the academic performance of the students. Attention is also paid in sports/games and cultural activities which are essential ingredients for character building process of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for indoor games and outdoor games. Various sports played by the students of the College include, Football, Cricket, Volleyball, Kho-Kho, Kabbadi, Table tennis, Chess, Carom. The indoor games include chess, carrom, and table tennis while the outdoor games played are cricket, football, volleyball and kabbadi. sports courts and ground viz., Cricket and football and Hockey playing grounds. The College sports committee takes care of various team selections, holding competitions, taking teams to different places during tournaments etc. Facilities for cultural activities: There is a Hall and an open Area these are two places where most of the Academic activities like Essay Poster and Slogan, Painting, Poetry recitations etc. and cultural activities like Solo & Group songs, Solo & Group dance, Plays, Skits, Fancy Dress, Mono acting etc are organized.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Books are the quietest and most constant of friends; they are the most accessible and wisest of counselors and the most patient of teachers''- The quote emphasizes the significance of books and the place where these are lodged, therefore is definitely a place of worship and that is none other than a library. To cater to the needs of the students, the college offers good reading material in the form of books, newspapers etc. The college library is neat and clean and with comfortable furniture. It provides a peaceful and scholarly environment which is an incentive to study. Undoubtedly, the college library is a boon to students in this region as the college has the maximum number of students from a rural background and poor economic status: The college library has about 10000 books classified and indexed. The library is situated in a separate independent building which includes one reading

halls,with computer facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are two rooms with a smart board facility. These classrooms are used by UG departments for teaching, seminars and small workshops. The video conferencing room in the college is used for virtual meetings with the Commissionerate College Education and District Administration. Admission: online admission process for UG students implemented by Commissionerate College Education, Rajasthan . The admission module on the college website also provides an essential link and information to complete this process. Merit is also generated online and uploaded on the website. Accounts and Finance: Monthly salary bills of all employees through Pay manager Portal E tendering module helps in procurement of goods and items and placing orders. E prospectus uploaded on the website gives information related to subject combinations, academic calendar, admission policy and code of ethics. Examination forms, permission letters, course outcomes all through centralized university module on the university website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

15

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9.40

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College takes direct initiative in the maintenance and upkeep of infrastructure and support facilities through the various committees constituted at the beginning of the academic session for effective planning and implementation. The State Government, CCE, and RUSA allocate a specific amount to Govt. Colleges Malpura for maintenance. The proposals for other requirements related to maintenance are submitted to the College Development Committee, UGC and sometimes also to the Alumni association. Governing and Monitoring bodies in the form of BOG) and Project Monitoring Unit (PMU) for monitoring the progress of the project. Laboratory: The Incharge of each department and respective in- charges of labs monitor the maintenance of the same. the Instruments are used in the presence of teachers. Funds procured from State/Central Governments, UGC, Lab fee and RUSA are utilized for lab maintenance. Library: Library facilities are open to students from 9 am to 5 pm. Maintenance and utilization of library resources are

done strictly following the building which includes one reading halls, one room with computer facility. Presently the college sports committee works like all other committees. It monitors the maintenance of playgrounds and sports events. Computers: The computers in departments are maintained and looked after by respective departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

396

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	E. none of the above
File Description	Documents
Link to institutional website	https://hte.rajasthan.gov.in/college/gcmal pura
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
16	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
16	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The democratic process finds its roots in academic institutions. Students Council known as Student's Union is formed in the college as per the recommendations and guidelines laid down in the Lyngdoh Committee and the government of Rajasthan orders and notifications issued from time to time. There are direct elections for the post of President, Vice-president, General Secretary, and Joint Secretary and C.R(class representative). The indirect elections are held for the post of Cultural Secretary, Literary Secretary, Games Secretary, Common Room Secretary, The role and responsibilities of student Council and representation of students in academic and administrative bodies are reflected in the following endeavors. President of the student union is the member of 'Mahavidlaya Vikas Samiti 'by virtue of being the students' representative. Student's union acts as an important channel for the generation of feedback, responses, and grievances of the students at large. Student's Union also plays an important role in the conduct of cultural week where every potential of artistic personality is explored through cultural and literary competitions. Cultural secretary plays a vital role in this activity. Games week is also organized where the role of games secretary is very important. The secretary also plays a pivotal role in the participation of college teams in inter-college competitions. The departmental associations and clubs have student representation. The students actively participate and manage departmental seminars, library, and supervise assignments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

63

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni and its participation is undoubtedly the key to sustainable philanthropic support and long term success of any educational institution. Govt. College, Malpura also has this registered body with over Fifty registered members contributing towards different activities of the College since 1997. The Alumni Association of Govt. College Malpura is a registered body under the name "Purv Chatra Parishad. It has regularly been promoting the general welfare of the Institution by its services. The Old students of the College not only support their parent institution's goals but also try to strengthen the ties between alumni, the community, and the parent college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision statement of Government College Malpura is "Transform One Life, Transform the Nation". Malpura College is committed to transforming its vision into reality in its everyday governance, policies, and actions. The leadership and governance at Malpura College - based on participative management and decision-making - ensure an environment conducive to attaining the vision and the mission of the college. The college motto Amritam tu vidya (knowledge is eternal) is the guiding force in policies and actions towards attaining the following mission: To nurture an ecosystem that promotes democratic values, inclusiveness of diverse people and cultures, and freedom of expression and creativity To instill a culture of sensitivity to gender issues and identities, to challenges pertinent to differently-abled and economically disadvantaged persons, and to experiences of people from minority communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute is governed by the college education department of the Government of Rajasthan, Commissionerate being the higher authority. College administration has various departments and committees. Every committee has 3- 5 members who make decisions consciously and diligently. Every department or committee has accountability and responsibility to accomplish the given task. Every employee of the institution is given tasks and responsibilities according to their designation and qualification. Staff council meetings and staff clubs are formed as well as Rajasthan state service rules or financial guidance by GoR are applied here for permanent, ad hoc, or contractual employees. The college has the "College Development Committee" (CDC) bearing MPs/MLA, Principal, students, guardians, and staff members, CDC takes important financial and development decisions unanimously. Student Union members are elected via elections and have key roles in students' grievances redressal and college development actions. The college has framed the internal complaints committee, anti-

ragging cell, grievances redressal cell, and anti-women harassment committee to investigate complaints and solve such issues, if any, with full commitment, judiciously, and without any biases. The principal has the responsibility to resolve the general issues and problems, if not resolved accordingly, the issue may be addressed to higher authority which will be resolved at its behest. The SC/ST cell and minority cell have also been constituted. Besides, a committee called the legal cell is also constituted to investigate court cases. The students can directly approach the principal for grievances and redressal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Government college Malpura is a government postgraduate degree College and so all strategic plans are taken by the Department of Higher Education, Government of Rajasthan. However, the institution itself makes and implements inventive strategies for the Teaching and Learning Process. The academic committee designs the academic calendar as well as routine committee evolves class-wise routine at the beginning of the academic year. The Routine Committee prepares the central routine of science, and Arts and allots tutorial classes and smart classes for each department. Attention is paid to slow learners. Study materials and question papers of the preceding years are provided to advance as well as slow learners. Guidance is provided to the students for writing answers. ICT-enabled classes are also taken by the departments to make the students understand certain difficult topics in the easiest way.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College comes under the Commissionerate of College Education, Rajasthan, GoR. The senior members of the faculty are given charge of the Establishment section, Accounts section, and Academic section. The staff members include teaching staff, office support staff, Librarian, Laboratory Assistants, etc. Various Committees are constituted for different assignments. AAO and accountant deal with financial matters. Most college staff are recruited and appointed by the RPSC or Rajasthan Staff Selection Board (RSSB) or DPC with mandatory qualifications and experiences. Any vacant posts are filled on a contractual-based/Vidhya Sambal scheme following the GoR rules. The service rules for permanent employees are applied based on the Rajasthan Service Rules (RSR) and the salaries are given according to UGC norms. Nevertheless, whatever best can be implemented at its level is always carried out by the college to achieve the ascertained goals. The newly appointed employees must complete the two years probation time satisfactorily. The CAS is given only on fulfilling the norms determined by UGC. The college has framed the internal complaints committee, anti-ragging cell, grievances redressal cell, and anti-women harassment committee to investigate complaints and solve such issues, if any, with full commitment, judiciously, and without any biases. The SC/ST cell and minority cell have also been constituted. Besides, a committee called the legal cell is also constituted to investigate court cases.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements all the welfare schemes of the State Government and tries to facilitate the same through various effective welfare measures. GPF/NPS and SI are compulsory deductions for future security. The group accidental insurance and cashless medical facilities in both OPD and IPD up to 30 lakhs are provided by RGHS scheme. The superannuated employees of the College are benefitted from the Rajasthan Pensioner's Medical Fund, besides being given Gratuity and Pension. As an affiliated College, the University deducts 6% of the amount in the form of 'Teacher's Welfare Fund' from the remuneration of the teachers which they earn during the evaluation process, which is provided to the family of the needy faculty member, based on the policy of the fund. Leave for teaching staff: 1. P.L : 15 privilege leave, HPL 20 half pay leave after completion of the year can be commuted on medical grounds. 3. CL 15 in one academic session 4. Special AL 15 in a session for seminars, conferences and academic purpose study leave for maximum two years for higher studies. Leave for non-teaching staff: 1. PL 15 advance credited two times in a year 2. HPL same as teaching staff 3. CL 15 in a calendar year Leave for female staff: Maternity leave, two times in service period for 180 days Childcare leave ,730 days in whole service period Leave for male staff: Paternity leave two times in the whole service period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance of every employee is appraised by the principal and reviewed by the competent authority on an annual basis covering various aspects of working/behavior and overall performance. The records are kept in the Commissionerate office to be reviewed by DPC at the time of promotions. 1. The 'Reporter fills in a proforma at the first step, wherein he/she classifies the work undertaken under "Key result area", "Targets" and "Actual achievements 2. The report submits the details pertaining to any special work executed/carried out. In the second step the 'Reporting Officer' judges and rates the work carried out by the reporter under six criteria (i) Output of work (ii) Leadership qualities (iii) Analytical ability (iv) Management ability (v) Decision making ability (vi) Ability to take initiative 3. In the third step, the 'Reviewing' authority, the Commissioner then finally gives the overall rating, which then is conveyed back to the reporter who is now the 'Accepting' officer. 4. Only for teaching staff: besides the above proforma, the teachers must fill out one more proforma which comprises individual details related to 1. Academic qualifications 2. Teaching experience 3. Teaching proforma covering information related to classes taken, subjects/papers taught, aids, tools used, tutorials, seminars, fieldwork undertaken, sessional, etc. 4. Examination results of all the classes 5. Publication details 6. Research Supervision 7. Participation in co-curricular and extra-curricular activities 8. Other contribution 9. Points of satisfaction/dissatisfaction and suggestions pertaining to Curriculum, and teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The funds received are properly allocated and distributed for the meant purpose and utmost care is taken that they are properly utilized. The AAO and accountant of the college maintain the details with regards to accounts, audited by a Chartered Accountant hired for the purpose by the College. Every year an Audit from the Directorate/ State checks and verifies the accounts for irregularities if any. The college opens tender for any purchase above Rs. 10000/ on online portals like SPPP or GeM and seeks bids in the open or closed format. The purchases, construction works, or manpower supply are done through tender in a transparent manner. Any shortcomings/objections, raised by the Audit are settled as per rules and policies. The External Audit is carried out by the auditors from the Office of Accountant General (AG) Rajasthan, Jaipur. The Internal Audit is done by the team from Commissionerate College Education Rajasthan Jaipur. The accounts related to College Development Committee are audited by the CA hired for the purpose of the College. In addition, Physical Audit is conducted by the Auditing Party.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds are utilized as per GF & AR of the State by the Demand and drawing officer (DDO) who looks after the financial matters including the salary of the college employees by the assistant of AAO. The Assistant Account Officer (AAO) is supported by accounts staff who maintain proper ledgers of various budget heads. The major funds are received by the government of Rajasthan (GoR) under various budget heads covering salary, TA&MA, library/journals, computer, laboratory, special activities, etc. for college development. The committee constituted for college developmental purposes puts forth the demand and requirements before the principal. The proposals for requirements related to maintenance are also submitted to CCE, College Development Committee and UGC, for their engagement and contribution. State Government Scholarships: Payment of fellowships and scholarships of UGC, ICSSR, CSIR, etc. is through PFMS. The payment of various Scholarships is online and executed through the SSO module. The institute received Rs. two crores from UGC/RUSA in 2017 under three major heads of construction, renovation, and equipment, the granted amount was utilized judiciously. Governing and Monitoring bodies Board of Governors (BOG) and Project Monitoring Unit (PMU) monitor the progress of projects initiated by RUSA Vikas Samiti: Requirements and emergency needs other than these are fulfilled by funds generated through Vikas Samiti (College Development Committee).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has been working towards realizing the goals of quality enhancement and sustenance. Logistics is a big challenge, yet it is the most dynamic and distinctive feature of the college. Envisioning an ideal student-centric learning environment is only made possible through continuous evaluation and feedback by IQAC. The contribution of IQAC in implementing and driving resourcefulness to the growth and development of the college is conspicuous. The two major contributions of IQAC in institutionalizing the quality assurance strategies are Teaching-Learning: The exigent task of catering to the diverse needs of students coming from diverse groups and rural backgrounds is well managed and manifested in the college and learning outcomes, student progression to higher education and placements. The strategies proposed and executed during the last five years with reference to teaching-learning include Multiple forms of feedback: feedback generated through Vikas Samiti, Student Council, during student union elections, from stakeholders, parents' alumni, in the form of memorandums, meetings, interactions, etc. feedback is collected on academic and physical facilities, curriculum and the teaching-learning environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC works towards realizing the goals of quality enhancement and sustenance. The IQAC exercised to develop IT Infrastructure, effective teaching, proper allocation and maintenance of funds, and student support. IQAC periodically reviews and suggests measures to upgrade the quality of the teaching-learning process by way of enhanced effective training, and innovative pedagogies. Relevant and specific suggestions offered, and feedback received from the students and teachers are incorporated. The progression/performance of students is adjudged after every academic session based on their results of the annual examination.

The college provides mandatory environmental studies in second-year courses besides, it promotes gender sensitivities, women empowerment, and other social issues under Women Cell. the college also offers activities and programs that complement learning and learning experiences. Co-curricular activities are undertaken with the aim to move beyond the realm of formal learning and fostering creative and critical thinking. Extra-curricular activities in the college are conducted by Women Cell, NSS, etc. Feedback from students and the student council is also taken during the NSS camps, seminars, and symposiums of the departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Malpura has a strong ethical commitment to providing equal opportunities to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinions, national or social origin, property, birth, or another status. Its unique work culture, the preference of girl students for admission in Malpura College reflects our concern and commitment to safety, security, and gender equity: Gender sensitization through academic and extracurricular programs The Women Development Cell (WDC) at Malpura College formulates the annual plan to implement gender-equity in principle and practice. The WDC organizes various programme on gender issues throughout the year. Legal awareness programs are organized to raise awareness about laws on sexual abuse, sexual harassment at the workplace, civil and political rights, POSCO, etc. There is a separate common room for female students with all the necessary facilities, separate toilets, a sanitary pad vending machine, and free sanitary pads given to girls under the UDDAN Scheme of GoR. Institution has CCTV cameras installed at strategic locations for continuous surveillance of the premises. The college has an Internal Complaints Committee against Sexual harassment, Anti-Ragging Committee, Discipline Committee, and Student Advisory Committee with its composition as per the guidelines of MHRD, GoI. Self-defense training programs for female students are organized regularly. A relaxation of 3% in admissions cut-off for female students and awareness programs are organized regularly on the topic "child marriage, Beti Bachao -Beti Bachao" self-defence program.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

E. None of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college understands its Institutional Social Responsibility (ISR) towards environmental protection and practices waste management. It has developed a unique mechanism for waste management vis regular practices which include laboratory waste management and wealth from the waste program. Solid waste management Blue and Green covered/pedal-pushed dustbins are placed on the premises. Waste bins are placed on campus at various places like classrooms, facultyrooms, administration offices, computer labs, libraries, corridors, washrooms, common rooms, etc. Old newspapers, old files, old home assignments, etc. are given for recycling to external agencies. The NSS unit of the college constantly strives for cleanliness. After every week, it organizes a cleanliness drive on campus for the collection of garbage and solid waste. Collected solid waste is handed over to the municipal council for further processing. Liquid Waste Management: wastewater is managed in gardens Liquid Waste generated from the washroom is conveyed to the municipal sewage line. Raw water (wastewater of municipal water filter plant) is taken from a separate pipeline for watering the trees and plants on campus. E-waste management E-waste is generated in minimal amounts in the college and the same is given to registered vendors, with an undertaking that the same will be processed or recycled in an environmentally sound manner as per the Government of India guidelines.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available | D. Any 1 of the above

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government College Malpura has implemented several measures to make the college an inclusive campus. Measures for equal opportunities Malpura College strictly follows the reservation policies laid out by the Government of India for admissions of students and appointments of teaching and non-teaching staff.

Special committees like the SC, ST and OBC Counselling Committee ensure parity and transparency during the admission process. The college has an Equal Opportunity Cell (EOC) which looks after the welfare of differently abled students. The National Service Scheme (NSS) volunteers also assist blind students in reading out study materials, help in writing projects, and assist students in mobility and learning. Girls Students are granted fee concessions in every academic session. The college also promotes several financial assistance/scholarships provided by the Government of India, state governments and non-governmental organisations to facilitate access to financial assistance among students. Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance. Promotion of diversity and inclusivity Malpura College promotes cultural plurality and inclusivity on campus. To unite all cultures, many events are organized to promote cultural diversity. Some of the events organized by college are: Discussion on Relevance of Mahatma Gandhi in Modern time Essay competition on Importance of Gandhian Philosophy in Modern time Sadbhavna Rally and Blood Donation camp and extension lecture and Quiz Competition Seminar of Gandhiji and Naturopathy Environmental Peace Saraswati Pujan on Basant Panchami Harmonic Celebration on Holi, Diwali.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Malpura College organizes activities that strengthen our constitutional values and deepen our allegiance and responsibility towards our nation. The National Service Scheme (NSS) unit is committed to promoting and inculcating constitutional obligations and patriotism among students and staff. College also organizes book, food, and clothes donation programs regularly, and received items are distributed to marginalized persons. The college organizes road safety awareness programs routinely awakening about the traffic rules and regulations for saving human life during critical times. To promote a sustainable environment, Swachh Bharat campaigns and Tree Plantation drives, using RRRRR (refuse,

reduce, reuse, repurpose, and recycle) policy, and plastic ban, water conservation, and waste segregation and management and anti-pollution campaigning are promoted. The college promotes linguistic diversity and cultural plurality by organizing programs such as Hindi Diwas. In addition, Democratic values the college enshrines the sovereign and democratic values of our nation by commemorating Independence Day and Republic Day annually. Constitution Day, martyr's day, Yoga Day, World Nonviolence Day, and Career Day are celebrated annually and speeches, essay writing, and quiz are held on occasionally. Voter's Day and Awareness Programs are organized to create awareness of youth towards their constitutional rights and duties citizens' rights Legal rights awareness programs are organized to spread awareness among students of their constitutional rights. The college also offers a short-term course on legal awareness programs. The college conducts Student Union elections every year to ensure a democratic and safe space for students to voice their concerns.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Malpura College celebrates national and international commemorative days to inculcate constitutional responsibilities, instill patriotic spirit, and foster unity among fellow citizens. Independence Day and Republic Day are celebrated with joy and full spirit every year in college. Hindi Diwas is celebrated on the 14th September to celebrate the adoption of Hindi as the official language of the country. International Mother Language Day on 21st February, International Women's Day on 8th March, and World Tribal Day on 9th August are celebrated to promote the value of women and tribes. The Women's Development Cell addresses issues related to gender disparity and promoted gender equity in our society. National Youth Day 12th January, Martyr's day 23rd March, Vijay Diwas on 16th December to promote patriotism and scarification in youth debates, essay writing, and extempore competitions are organized on the related event. International Yoga Day is celebrated every year on the 21st of June to mark the practice of self-discipline and the and tradition of well-being continuing for thousands of years in India. Important environment-related days viz. Environmental Day, Ozone layer day, Earth Day, world population Day and Literacy Day are commemorated at Malpura College to heighten awareness about the importance of a safe environment and the conservation of natural resources. Various competitions like poster making, slogan writing, essay writing, etc. organized on this occasion. International Day for Biological Diversity was celebrated on May 22, 2020, and AIDS day on 1st December is celebrated every year for HIV-related awareness

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(Best practice: - 1) Empowering students, especially girls via college activities and social commitment community outreach. Most students in the institute are from rural, deprived, and backward areas without any future scopes. The institute has played the role of mentor and guide by providing the best education, skill development, and developing empathy, sympathy, and moral values in scholars. The college generates awareness in students about social injustice, disparities in incomes, and social disharmony and engenders knowledge and efforts to eliminate these evils. The institute is empowering scholars through knowledge, guidance, and honing skills. Many alumni are working in many government institutes on various designations and making tremendous contributions to the development of society. (Best Practices: -2) Promotion of Environmental Consciousness. The institute is dedicated to protecting and saving the environment and making a clean, green campus. The college annually arranges a plantation program on the college campus, the planted saplings are adopted by the scholars, who look after and nurture the plants. Making a pollution-free campus through a Polyethylene-free campus, Automobile vehicle-free zone, Seminars, and workshops on water conservation, energy saving conservation of the environment through Refuse, Reduce, Reuse Reproducer, and Recycle. Eco-Clubs are made by students and NSS units make plantations and create awareness in adopted villages in nearby areas throughout the sessions.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

(Distinctive area:- Empowering students, especially girls via college activities and social commitment community outreach. Most students in the institute are from rural, deprived, and backward areas with little future scopes. The institution has played the role of mentor and guide by providing the best education, skill development, and developing empathy, sympathy, and moral values in scholars. The college generates awareness in students about social injustice, disparities in incomes, and social disharmony and engenders knowledge and efforts to eliminate these evils. The institute is empowering scholars through knowledge, guidance, and honing skills. Many alumni are working in many government institutes on various designations and making tremendous contributions to the development of society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Nil